

DC/MD AER BOARD MEETING

January 10, 2023

7:00-8:30 pm

Objectives: conference, O&M program, merger, elections

Welcome and roll call (5 minutes) - Al

In Attendance: Al, Abby, Karen, Matt, Rebecca, Krista, Hannah, Diane, Ericka, Sarah

1. Determination of roles for the meeting (1 minute):
 - a. Facilitator: Al
 - b. Recorder: Abby
 - c. Timekeeper: We don't need no stinking timekeeper
2. Review of meeting objectives and additions to agenda (2 minutes) - Al
3. Treasurer Report (3 minutes) - Matt
 - a. \$15,052
 - b. Still no money from the state steering committee, Al sending a follow up reminder.
4. Conference (15 minutes)
 - a. Discuss SWAG. Will be meeting with Dennis Gerald and Clair Loder McGuff Professional Achievement Award people, who may give us money.
 - b. Conference committee meeting on 1/18
 - c. We need to get the word out
 - d. What else do we need?
 - i. Get the word out, share the website
5. Merger with another chapter –(15 minutes) - Al
 - a. Pros and cons of merging with Virginia or Penn/Del?
 - b. From Lee Sonnenburg: Steps to Merge –
 1. DC Maryland Board vote and approve to begin discussion of merging the chapter.
 2. DC Maryland Board or AER Executive Director begin discussions with potential chapters for proposed merger.
 3. Once chapters have agreed to merge, the memberships of both chapters will be provided the opportunity to vote for the merger.
 4. If the chapter memberships agree to the merger, the chapters will submit a joint resolution to the AER Board to merge the chapters (I can help write this).
 5. The newly merged chapter will have to update bylaws to detail the new membership boundaries.
 6. DC Maryland will need to take necessary steps to end 501c3 status and any other DC Maryland specific legal documents.
 7. The board voted yes unanimously to learn more about merging the chapter. All members voted yes to further consider the merger.
6. O&M program – (15 minutes) – Al
 - a. Will be a three year commitment.
 - b. May have a person or two willing to run it
7. Subcommittees – (15 minutes) –Various
 - a. Membership Committee –Ericka

- i. <https://www.instagram.com/dcmdaer> Please share. We have 45 followers.
 - ii. Apple Accessibility Workshop in Bethesda wrap-up. Some really good resources for accessibility.
 - iii. There may be some online learning opportunities in the future
 - iv. Possibly one in Feb or April? Ericka looking into a February/April date.
 - b. Bylaws Committee – Karen/AI
 - i. Possibly adding two bylaw committees
 - ii. The DC-MD AER chapter proposes the following change to our bylaws.
 - iii. The DC-MD AER chapter will add two committees, the Mentor Committee and the Media Committee, and combine two other committees into one, to be known as the Membership and Nominations Committee.
 - iv. Mentor Committee—Shall develop and maintain a program in which veterans in the field are teamed up with newer professionals who seek guidance from someone with more experience in the field.
 - v. Media Committee – Shall maintain an online presence for the chapter through our website and other social media platforms, including promoting chapter activities.
 - vi. Membership and Nominations Committee -- Shall develop and implement a membership recruitment and retention program for the chapter in conjunction with the AER International office, and recruit candidates to fill any vacant positions on the board.
 - vii. All members voted yes on the above proposal for changes to the bylaw committee.
 - c. Awards Committee – Dena
 - i. Group has met. There were no nominations for rehab. Will give out winner names in the next day or so.
 - d. Nomination Committee –Abby
 - i. We have enough people nominated. Have three people for the two at-large positions, and one willing to run for President-elect. Will get out for vote soon.
8. Action Items/ Follow-up – (2 minutes) – AI
- a. Next meeting: February 21, 2023
 - b. Meeting adjourned: 8:25 PM